



Conference of Northern
California Handweavers,
Inc.
P.O. Box 191119
Sacramento CA

Advisory Council Meeting

February 25, 2024

Zoom

10:00 AM

Area 1: Joan Near, Secretary, Barbie Paulsen, Gail Wilson, Alternate

Area 2: Lee Bergman, CNCH 2026 Co-Chair

Area 3: Nancy Williams-Baron (President) Eugenia Gwathney, Alternate

Area 4: Suzanne Woodhead (Treasurer) Gloria Johnson

Area 5: Karen May

Melissa Plummer (Website Manager, CNCH 2026 Co-Chair) Cathy Koos (CNCH Net), Erin Maclean, Executive Director, Barbara Shapiro, Bay Area Basket Makers

1. Call to Order: 10:05AM Nancy Williams-Barron

2. Approval of Minutes: Joan Near: Add Cathy Koos to attendees. Barbie moves, Karen seconds, approved. Final Minutes now in docs. Label should read year, month, draft or final, AdCon.

3. Treasurer's Report: Suzanne Woodhead

See Balance Sheet and P&L. Further:

Will move grant money for 2024 later this month.

About \$24,000 seed money is out; Suz keeps a running tally because Erin's system doesn't show detail.

Dues income is lower than forecast. Tapestry Weavers West was in the budget but dropped out.

A couple of guilds pay in January, according to Erin.

4: Old Business

a) 2024: Karen May: 134 registered, break even is 150. Not planning to cancel any teachers. 26 from outside guilds, some local, some from elsewhere like Utah. Hotel block is full. Virtuals doing well. 2 (Darryl & Stacy) are overfull. Total over 200. Virtual reg will remain open through mid-April. Meetings scheduled: 4-5:30PM AdCon Thursday, 7:30-8:30AM Friday Liaison meeting. Breakfast price rose 25%. Karen will get wifi for that room in case of zoom needs or access to info.

b) 2025: Joan Near: Contracts almost all in, bookmarks ready, QR code set, need to make a pitch at 2024.

c) 2026: Lee & Melissa: Kickoff meeting yesterday. Cost at Modesto Doubletree didn't work out so, back to Asilomar. April 23-26, 2026. Same deal as 2025, good news. Theme, colors, logo underway, most top committee members chosen. Barbie says remember to work in Google Workspace.

d) By-Laws: Suzanne Woodhead: You have all been emailed the revisions. Karen: The question is whether to include article 13, annual conference. And whether the Board of Directors is correctly defined. Barbie will block it out in Google docs and Suz will check with Troy (attorney) on reviewing. The Guilds will have to get a chance to have a meeting to discuss the bylaws. Karen suggests Article 6 for the annual conference, under corporate mission & strategy. Or, ask Troy where to put it.

Suz is asking that someone be in charge of putting the email together to Suz to propose to change in the bylaws. Barbie will place document in google drive to get suggestions from everyone.

Gloria: Financial info page 12 mentions conferences. Will this need attention as well?

Suz: We can email or zoom with guilds to meet deadline. Nancy: Let's aim for the April conference Liaison meeting.

6. New Business:

a) Continuity & Succession: Barbie Paulsen: The goal is continuity between conferences. We now have a Google Workspace for non-profits. Essentially a file cabinet that we can all look at. Gloria suggests an oral history. Suz suggests a list instead of ramblings.

b) Google Workspace Update: Barbie Paulsen: Screen share. Thorough walk-through of the workspace & its many uses.

c) HGA Advertising: Karen May: Thought there was a reasonable trade with HGA for ad. But HGA came back later as a different thing than was understood. Does CNCH want to consider if it's worth it.

d) Tax reporting: Erin Maclean: The 2024 conference video teachers also need 1099's. Teachers who live outside the US: different tax forms are needed, effective 2023. Gail Wilson says she'll research the situation.

e) Other: Suzanne Woodhead: We need to purchase induction heat plates for conference dye workshops. Initial research: cost: \$70 to \$121 each. 16 gallon pots also needed. And tops and steamers. Motion to approve \$400 for purchase of this equipment. Barbie moves, Nancy seconds. Approved.

HGA Grant: we decided to provide one \$1,000 grant after 2024 conference registration closes. What date do we send out the notification? After 2024 registration closes March 25th.

Applications will be due May 15th.

f) Employee reviews: Nancy Williams-Baron: She'll have one-on-ones with the employees after we all fill in the review.

g) Areas 2 and 5 Advisors: Nancy Williams-Baron: We need a second Advisor from both of these areas. Karen has a possible prospect for 5. Nancy suggests recruiting in person from the 2024 conference.

6. Motion to adjourn at 1:24PM. Karen moves, Suz 2nds, much relieved approval.